



## Creative Sounds Society Inc. - Practice Policy

This policy is intended to provide guidelines for booking practice time at The Stomach (CSSI) and for the conduct of any person(s) using the practice space. This policy is also intended to ensure that there is time for CSSI employees to complete other work (i.e. recording, editing etc.) when required, and to give all members of the community equal opportunity to book the rehearsal space.

- 1) In general, practice times will be booked in blocks of 1-2 hours. There will be the option to extend these practice sessions on the day of the practice, as long as there is no other group booked in directly after the session, and that the time is not required by the employees of CSSI.
- 2) Groups will be allowed to book two practices during the week and one during the weekend, should they require more. This is to ensure that all members of the community have equal opportunity to book the rehearsal space, and for employees to be able to get other work completed.
- 3) Practice fees must be paid at the start of the practice session.
- 4) When practicing, groups using the space are required to keep the side door and room entrance door closed at all times when music is being played. The reason for this is to reduce noise levels outside of the premises.
- 5) There is to be no alcohol or illicit substances on the premises at any time during a practice session. CSSI premises are a smoke free zone.
- 6) Groups are required to report broken or faulty equipment either as soon as it happens or at the end of their practice session to the employees of CSSI. (See CSSI damages policy).
- 7) Groups using the practice space are responsible for the actions of any friends or associates who are in the space during their practice time.
- 8) Groups using the space are required to put all instruments and microphones back to the original way they were set up when the group arrived.
- 9) Groups wishing to cancel a practice must do so twenty-four hours before the scheduled practice time or they will incur a ten dollar late cancellation fee. This fee also applies to no shows. Multiple instances of this will result in no more than a twenty dollar cancellation fee. CSSI staff can choose to amend or waive this fee depending on extenuating circumstances.
- 10) Groups are required to be prompt and on time to their practice times or risk being given a no-show by the employees of CSSI.
- 11) Cancellation fees must be paid before any further practices can be booked.
- 12) Groups using the space are liable for any gear that goes missing during the course of their practice session.
- 13) If there is no one in the building, groups are required to close the front door (it locks by itself) on their way out.

**Failure to adhere to the rules outlined in this practice policy could result a period of suspension or disqualification from CSSI facilities by order of management.**