

**ANNUAL GENERAL MEETING
6.30pm, Tuesday, 2nd October 2018
The Stomach, Palmerston North**

MINUTES

Meeting opened: 6.30 PM

Welcome from the Convenor: Lauren Annear Henderson (Convenor) welcomed everybody and introduced the external chair, Nathan Cross.

Welcome from the Chair: Nathan welcomed those present to the AGM and explained what “Taken as read” means with reference to reports that had already been circulated to members via email.

Apologies: Karen Carter, Aleisha Rutherford, Sam Seumanu, Callum Goacher, Bing Turkby.

Apologies from the floor: Kirsty Porter, Ben Coley

Conflict of Interest Register: The current Register had been circulated to members via email so was taken as read. Members present were invited to register any new potential or actual conflict of interest. No new conflicts were registered. The Chair suggested that members refrain from voting on matters where they have a conflict of interest.

Minutes of September 2017 AGM for approval: 2017 AGM minutes were circulated to members via email (or available for download from CSSI website) so were taken as read. Minutes moved as a true & fair record by Lauren Annear-Henderson and seconded by Shannen Petersen, motion carried.

Matters arising: none

Convenors Report: Lauren Annear Henderson spoke to her convenors report, which had been circulated to members via email. Stuart Hubbard moved that Lauren’s report be accepted; this was seconded by Fraser Williams and carried unanimously.

Treasurer’s Report: this report and audited accounts for the year were presented by Meredith MacKenzie. Her report had been circulated to members via email and as such was taken as read.

Lauren moved that these four motions be accepted as a block.

1. 1. That the Treasurer’s report be approved
2. 2. That the Accounts be approved
3. 3. That Cotton-Kelly Auditors be acknowledged and thanked for the audit for the 2018 FY end
4. 4. That Cotton-Kelly be confirmed as auditor for the 2019 FY end.

Motions seconded by Stephen Palenski, and carried unanimously:

Election of CSSI Management Committee 2018/19: Lauren presented a list of nominees which been circulated to members via email, then opened the floor to further nominations; none were received. The nominees were: Lauren **Annear Henderson**, Chrissie **Braid**, Felix **Carr**, Calam **Goacher**, Stuart **Hubbard** ,

Meredith **MacKenzie**, Stephen **Palenski** , Cain **Porteous**, Sam **Seumanu**, **Graeme Slimmin**, Fraser **Williams**, and Hannah **Zimmerman**.

The Chair asked if there was any objection to block voting the entire incoming ManComm.

There being no objection to this suggestion, Lauren moved that the list read out be accepted as the new ManComm. Meredith seconded the motion, and also moved that the incoming ManComm be empowered to elect office-holders for 2018/19. Motion carried. The elected officers were:

Treasurer: Meredith MacKenzie: moved by Lauren Annear Henderson, seconded Chrissie Braid: carried

Convenor: Lauren Annear Henderson: moved by Meredith MacKenzie, seconded Stuart Hubbard: carried

Secretary position is yet to be confirmed; appointment deferred until next regular meeting.

Lauren moved that the list of successful candidates be approved as the ManComm for 2018/19. Seconded Stuart Hubbard: carried.

Other Business

Rachel Bowen (chair, PNCC arts, culture and heritage committee) thanked CSSI ManComm and staff for their work over the last year. PNCC had arranged extra money to be allocated to the funding pool that CSSI funding is allocated from to help address the issues with erosion in CSSI's 'real' funding due to CPI increases.

Nathan thanked the meeting attendees.

Meeting closed: 7.30 pm