

Minutes of CSSI Annual General Meeting 26th September 2017 – The Stomach Meeting opened:
6.00 PM

Welcome from the Convenor:

Lauren Annear Henderson (Convenor) welcomed everybody and introduced the external chair, Nathan Cross.

Welcome from the Chair:

Nathan Cross (D.I.A.) welcomed those present to the AGM and explained what is appropriate for discussion in this forum. He then laid some ground rules for the meeting and advised attendees that an audio recording was being made of the meeting to ensure the accuracy of minute taking.

Apologies: Jules Rosenbrook, Jake Lilley, Spencer Lilley, Edward Lilley, Pen Tucker, Bing Turkyby, Thomas Robertson, Johnathon Galveston

Apologies from the floor: Ben Coley, Aleisha Rutherford

Conflict of Interest Register:

The current Register was circulated to members via email and taken as read. Members present were invited to register any new potential or actual conflict of interest. None were received. The Chair suggested that conflicts of Interest be noted, and that members refrain from voting on matters where they have a conflict of interest. This was moved by Chrissie Braid, seconded by Meredith MacKenzie, and was carried.

Minutes of September 2016 AGM for approval:

2016 AGM minutes were circulated to members via email (or available to download from CSSI website) so are taken as read. Minutes moved as a true & fair record by Lauren Annear-Henderson and seconded by Samantha Dowse, motion carried.

Matters arising:

James Lissette (J.L.) raised concerns about the handling of a “letter of complaint” that he was involved in, and also about a report concerning him that was presented at a CSSI meeting. He stated his intention to present a motion and asks to speak to that motion: “the report concerning me should be removed from acceptance in the 2016 minutes, that all online presence of it be removed as well, an independent external mediator be appointed to determine why the society has not been compliant to its laws and its members, and a public apology made to me if its determined that my rights have been breached”. This motion was seconded by Nathaniel Scurr.

J.L. referred to the Society’s Complaints Procedure as posted on CSSI website which indicates that the complainant should be able to engage with CSSI Management Committee to discuss the complaint, and that the confidentiality of complainant would be maintained. J.L. stated that he did not receive a response from ManComm to his letter of complaint.

Lauren explained that J.L.’s letter was discussed as an agenda item in a CSSI Management Committee (ManComm) meeting in the context of a response to a letter from a member. J.L. said that he was not notified as to this agenda item, and he felt that placing this report in the public

arena was a “hostile action”, that he “felt bullied” – and that the democratic process was not engaged in. The report was put on CSSI’s website without notifying him, and that J.L. had no right of response to the “allegations” made about him and felt that his “protection as a member” had been breached.

J.L. stated that he never shared this “letter of complaint” on social media, and did not present it to PNCC or to the D.I.A., as the letter belonged within the Society for a process to be followed.

The Chair asked if anyone from the floor wished to respond to J. L.

Lauren, speaking on behalf of ManComm stated that, rather than being framed as a complaint, J.L.’s concerns were presented as an ‘open letter’ on behalf of undisclosed members of the Society, and therefore were tabled in the public part of the meeting (Part One). As such, the topics discussed in that meeting were a matter of public record. The person nominated to respond to the letter of complaint was appointed in the Part Two (private) part of the ManComm meeting. No-one was named in the report apart from J.L, as author of the letter. No-one was named by ManComm as having acted against the society. Again, no-one was named as having given information to PNCC or D.I.A., although it was stated that some individual had done so.

Craig Black asked J.L. for clarification: “the report in response to the Letter referred to this as a complaint, but . . . did the document itself say that it was a complaint”? J.L. responded that the wording of the letter indicated that it was a complaint, even if the document itself did not explicitly say so.

Lauren responded that some very serious allegations were made in J.L.’s Letter, and these warranted an investigation report to be presented to the entire society. Some of the allegations made were upheld in these investigations, and actions have been taken to address those shortcomings.

Meredith MacKenzie pointed out that the Letter was circulated to some people who were at the meeting outside of CSSI Management Committee *before* it was presented to ManComm. J.L. apologised and said apart from Fraser Greig (who was involved in preparing content of the Letter), he wasn’t aware of any members present at the meeting who were not ManComm members.

Katie Cheer said that she didn’t feel well-informed enough to vote on the motion and general comments from the floor suggested that the motion may need amending for the sake of clarity.

Tharushi Bowatte said that the meeting seemed to be dominated by discussion of J.L.’s private matters. As these didn’t concern the entire Society, he should raise the matters as an individual rather than at a Society meeting, and that he appeared to be contradicting himself by speaking of his rights as an individual while also identifying as a Society member.

The chair invited J.L to read the proposed amended motion so it could be voted on; this amended motion was that an independent committee be appointed to investigate the concerns previously raised by J.L. and to report back to the Society. This motion was again seconded by Nathaniel Scurr. Six members were in favour and ten against; motion was not carried as 75% of the vote is required by CSSI constitution.

Samantha Dowse suggested a new motion; that the matter raised by J.L. be followed up on by members of the new incoming ManComm. J.L. agreed to this revised motion and asked for the

contact person to be Lauren, rather than his dealing with the entire ManComm. This was agreed on by Lauren. Motion was seconded by Katie Cheer, and motion carried. J.L. left the meeting.

Convenors Report:

Lauren Annear Henderson spoke to her convenors report, which was circulated to members via email and as such was taken as read. Lauren moved that her report be accepted; this was seconded by Abi Symes and carried unanimously.

Treasurer's Report: and audited accounts for the Year were presented by Meredith MacKenzie. Her report was circulated to members via email and as such was taken as read.

Meredith moved the following four motions which were voted as a block, seconded by Lauren Annear Henderson, and carried unanimously:

1. That the Treasurer's report be approved
2. That the Accounts be approved
3. That Cotton-Kelly Auditors be acknowledged and thanked for the audit for the 2017 FY end
4. That Cotton-Kelly be confirmed as auditor for the 2018 FY end.

Constitution Review:

The constitution report was circulated to members via email and as such was taken as read. Stuart Hubbard spoke to this report and acknowledged the considerable input from Dr Chris Gallavin (Professor of Law) and from Jeff Braid (President, Manawatu Car Club) who were also members of the review panel.

The review was undertaken by ManComm in response to discussion at the 2016 AGM with a view to ensuring that the society's constitution remains fit for purpose. In addition, CSSI was advised by the D.I.A that the winding-up clause should be strengthened.

Stuart explained the new concept of a financial class of membership, which would not confer any extra benefits to these paying members, but could provide a way for the Society to raise revenue that would be used towards operating expenses.

Stuart moved that these motions be accepted. These were voted as a block, seconded by Abi Symes, and carried unanimously.

1. That the issues explored by the review panel be noted
2. That the different roles that objectives, strategy and resourcing play in determining the direction of the organisation be noted
3. That the revised objects be confirmed
4. That the consideration of a financial class of membership be noted.
5. That the revised constitution be approved.

Election of CSSI Management Committee 2017/18:

Lauren outlined the role of ManComm and read a list of nominees, then opened the floor to any further nominations of which none were received. The list (already circulated to members via email) was: Chrissie Braid, Fraser Williams, Graeme Slimin, Jonathon (Johnny) Robert, Lauren Annear-

Henderson, Meredith MacKenzie, Meri Haame, Shannen Petersen, Stuart Hubbard, Stephen Palenski and Ulisses De Souza Pereira Diaz.

Chair asks if there is any objection to block voting the entire committee.

No dissent to this, so Lauren moves that the list read out be accepted as the new ManComm. Gunhild Litwin- Schmid seconds the motion, and also moves that the incoming ManComm be empowered to elect office- holders for 2017/18. This was seconded by Craig Black. Motion carried. The elected officers were:

Secretary: Stuart Hubbard: moved by Lauren Annear Henderson, seconded Meredith MacKenzie: carried **Treasurer:** Meredith MacKenzie: moved by Lauren Annear Henderson, seconded Chrissie Braid: carried **Convenor:** Lauren Annear Henderson: moved by Meredith MacKenzie, seconded Johnny Robert: carried

Lauren moved that the list of successful candidates be approved as the ManComm for 2017/18. Seconded Stuart Hubbard: carried.

There was no other business, so Chrissie thanked Nathan for chairing the meeting.

Meeting closed: 8.30 pm